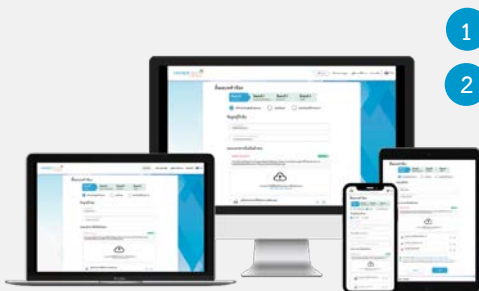## Guidelines for Attending the Electronic Meeting by Inventech Connect

Shareholders and proxies wishing to attend the meeting can proceed according to the following procedures for submitting the request form to attend the meeting via electronic means.

Steps for Requesting Username & Password via e-Request System

1. The Shareholders must submit a request to attend the meeting by Electronic Means via Web Browser at https://app.inventech.co.th/EGCO163274R/#/homepage or scan QR Code and follow the steps as shown in the picture

① Click link URL or scan QR Code in the AGM notice

② Choose the type of request before proceeding with 4 steps below

Step 1 Fill in the information shown on the registration

Step 2 Fill in the information for verification

Step 3 Verify via OTP

Step 4 Successful transaction, the system will display information again for review of information

** Merge user accounts, please using the same email and phone number **

③ Please wait for an email informing detail of meeting and password

2. For Shareholders who would like to attend the Meeting through the Electronic Means either by yourself or by the proxy who is not the provided independent directors, please note that the electronic registration will be available from 3 April 2024 at 8:30 a.m. and shall be closed at the end of the meeting on 12 April 2024.

3. The electronic conference system will be available on 12 April 2024 at 12:00 p.m. (2 hours before the meeting convene). Shareholders or proxy holders shall use the provided Username and Password and follow the instruction manual to access the system.

Appointment of the Company's Directors as a Proxy

For Shareholders who wish to appoint one of the Company's Independent Directors as a proxy, please submit the proxy form together with the required documents to the Company by mail to the following address or the email: cs@egco.com. The proxy form and required documents shall arrive at the Company by 11 April 2024 at 5.00 p.m.

Corporate Secretary Division

Electricity Generating Public Company Limited

EGCO Tower, 13th Floor, 222, Vibhavadi Rangsit Rd., Tungsonghong, Laksi, Bangkok 10210

If you have any problems with the software, please contact Inventech Call Center

📞 02-931-9130

LINE@ @inventechconnect

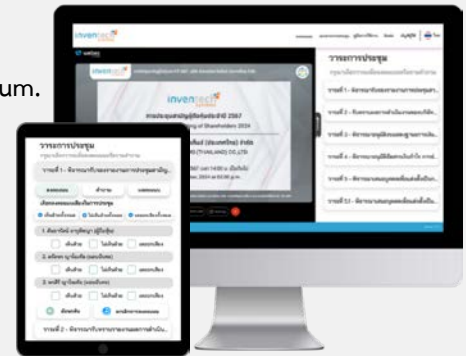📅 The system available period:

1) during 3 – 5 and 9 - 11 April 2024 from 08.30 a.m. – 05.30 p.m.

2) On 12 April 2024 from 8.30 - the end of meeting.
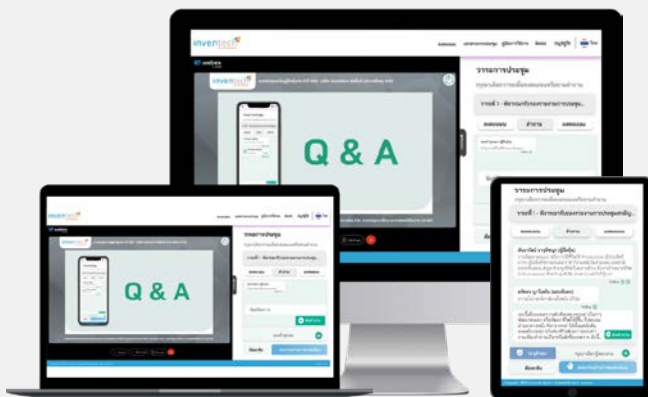
Report a problem

@inventechconnect

Steps for Meeting Attendance Registration (e-Register) and Voting Process (e-Voting)

1. Click the meeting link URL in the email from e-Request process
2. Fill in the email and password in the email, or request OTP
3. Click on "Register" button, the system will count your vote as a quorum.
4. Click on "Join Attendance", then click on "Join Meeting"
5. Select the agenda that you want to vote
6. Click on "Vote" button
7. Click the voting button
8. The system will display the status of your latest vote

To cancel the last vote, please press the button **"Cancel latest vote"** (This means that your most recent vote will be equal to not voting, or your vote will be determined by the agenda result.) Shareholders can change their votes until the voting system of each agenda is closed.

Steps for Asking Questions via Inventech Connect

➤ Select the agenda

➤ Click on "Question" button

1. Ask the question via text

   ➤ Type the question then click "Send"

2. Ask the question via video

   ➤ Click on "Conference"

   ➤ Click on "OK" to reserve your queue

   ➤ Wait for your queue, then turn on the microphone and camera

User Manual for Inventech Connect
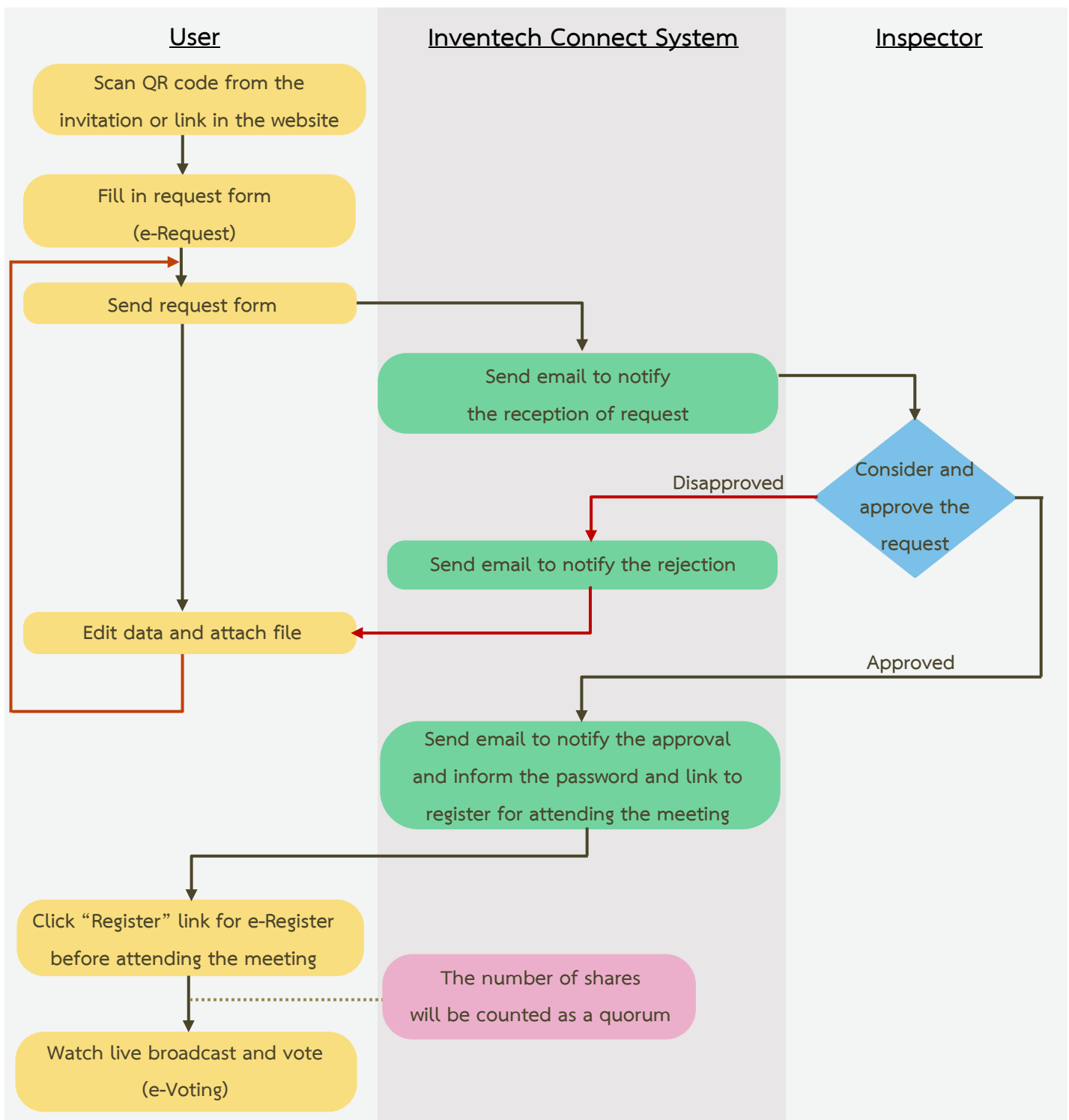
| User Manual for e-Request | User Manual for e-Voting | Video Tutorial for Inventech Connect |

* Note: The operation of the electronic conference system and Inventech Connect systems depends on the internet, equipment and/or program that the shareholder or proxy uses. For the best system performance, please use the following equipment and/or program.

    1. Internet speed:

      - High-Definition Video: Must have internet speed at 2.5 Mbps (recommended internet speed).

      - High Quality Video: Must have internet speed at 1.0 Mbps.

      - Standard Quality Video: Must have internet speed at 0.5 Mbps.

    2. Equipment:

      - Smartphone/Tablet that use IOS or android OS.

      - PC/Laptop that use Windows or Mac OS.

    3. Browser: Chrome (recommended) / Safari / Microsoft Edge ** The system does not support Internet Explorer.

User	Inventech Connect System	Inspector

User
- Scan QR code from the invitation or link in the website
- Fill in request form (e-Request)
- Send request form
- Edit data and attach file
- Click "Register" link for e-Register before attending the meeting
- Watch live broadcast and vote (e-Voting)

Inventech Connect System
- Send email to notify the reception of request
- Send email to notify the rejection
- Send email to notify the approval and inform the password and link to register for attending the meeting
- The number of shares will be counted as a quorum

Inspector
- Consider and approve the request
  - Disapproved
  - Approved

Condition of use

In case of merging / change of account

In case multiple requests were submitted by the same email and phone number, the systems will merge the account. In case the user has more than 1 account, please click on "Change account" and the previous account will still count as the base in the meeting.

In case of exiting the meeting

Attendees can click on "Register for exit the quorum". Then, your vote will be excluded from the base of the remaining agendas of the meeting.